

Our teachers

June 2013

State school staffing allocations

The Day 8 process

Staffing levels for teachers at Queensland state schools are based on target class sizes contained in the *Department of Education, Training and Employment State School Teachers' Certified Agreement*.

Most school staffing, both teaching and non teaching, are allocated on the basis of enrolments as at the eighth day of the school year (Day 8).

Each year, primary and secondary state schools are allocated the necessary classroom teacher numbers to achieve class size targets. Primary and secondary schools can also receive additional state funded staff for students with special needs.

These are state funded staffing allocations as at Day 8 2013. All allocations are Full Time Equivalent (FTE), except for teacher aides which are hours per week.

School principals assign teachers within their schools in a way that best meets the needs of students and achieves class size targets. Special schools receive teacher numbers on the basis of student numbers and their special needs.

Schools of Distance Education receive teacher FTEs according to the intensity of service required to support the learning of their enrolled students.

Schools may have staff funded from other sources (e.g. Commonwealth).

Definitions

Centre Code – is a number allocated from the Centre Information System which is used as an identifier for that centre.

Classroom Teacher – Position that prepares and delivers learning programs in accordance with the school curriculum. The majority of the time is spent in contact with students, either by direct class contact or on an individual basis. Individuals appointed to these positions must hold a current teacher registration issued by the Queensland College of Teachers.

Deputy Principal – Position that assists the principal to lead the school community including overseeing staff and student performance and nurturing positive relationships across the school environment. Individuals appointed to these positions must hold a current teacher registration issued by the Queensland College of Teachers.

Head of Curriculum – Position that leads and coordinates the maintenance, review and implementation of curriculum frameworks, pedagogy, programs and assessment and reporting at a primary or special school. Individuals appointed to these positions must hold a current teacher registration issued by the Queensland College of Teachers.

Head of Department – Position that leads a department in a secondary school by providing curriculum leadership to and developing classroom teachers including nurturing positive relationships in the school environment. Individuals appointed to these positions must hold a current teacher registration issued by the Queensland College of Teachers

Principal – Position that leads the school community, manages school operations and develops productive partnerships that improves education outcomes for students. Individuals appointed to these positions must hold a current teacher registration issued by the Queensland College of Teachers.

Region – is the term used to refer to an integrated service delivery area of the Department of Education, Training and Employment (DETE) within the State of Queensland. The regional structure is determined by and is specific to DETE. Currently there are seven regions. Codes include:

- CQR = Central Queensland Region
- DSR = Darling Downs South West Region
- FNR = Far North Queensland Region
- MER = Metropolitan Region
- NCR = North Coast Region
- NQR = North Queensland Region
- SER = South East Region

Non-Teaching Admin Support – Position that contributes to the management and administration of the school by undertaking administrative and financial duties. Can include business service managers, administration officers, schools officers, education program officers (special schools), parent liaison officers and computer or radio technicians (schools of distance education), science operations officers, agricultural assistances, unit support officers, and for casual administration support employment. Individuals appointed to these positions must be issued with a Blue Card from the Commission for Children and Young People and Child Guardian and participate in a criminal history check process.

School Band – The Band of the school is based on a complex array of factors including enrolment, the complexity of school management and the development and delivery of curricula. The range is 5 to 11.

School Name – is the term used to refer to a specific individual school.

School Type – Indicates the range of year level groupings of students in attendance at the school. Codes include:

- SS = Prep to Year 7
- SHS = Year 8 to Year 12
- SS (P10) = Prep to Year 10
- SS (P12) = Prep to Year 12

State Electoral District – is the term used to refer to an electorate within the Legislative Assembly of the State of Queensland. The Electoral Commission of Queensland is responsible for determining the electoral districts.

Support Teacher – Position that works within school teams to assist classroom teachers and curriculum leaders to develop and effectively implement responses to students. Can include curriculum coordination time, teacher librarians, languages other than English, non-contact time, administrative release time for teaching principals, respite care (special schools), physical education, music and continuing education teachers. Individuals appointed to these positions must hold a current teacher registration issued by the Queensland College of Teachers’.

Teacher-Aide – Position that assists and supports teachers, students and parents with learning activities and administrative duties. Individuals appointed to these positions must be issued with a Blue Card from the Commission for Children and Young People and Child Guardian and participate in a criminal history check process.